Big Idea/ Topic
Closing Routine with Exit Slip Activity

Georgia Standards of Excellence Alignment

Health Standard 5: Students will demonstrate the ability to use decision-making skills to enhance health.

Teacher Keys Effectiveness System (TKES) Alignment

Standard 5 - Assessment Strategies: The teacher systematically chooses a variety of diagnostic, formative, and summative assessment strategies and instruments that are valid and appropriate for the content and student population.

Standard 7 - Positive Learning Environment: The teacher provides a well-managed, safe, and orderly environment that is conducive to learning and encourages respect for all.

Standard 10 - Communication: The teacher communicates effectively with students, parents or guardians, district and school personnel, and other stakeholders in ways that enhance student learning.

Instructional Design

Define Simply
An Exit Slip or Ticket is a closing assignment that helps the teacher assess what students learned for the day. This strategy checks for understanding, manages student behavior, and builds the classroom community.

Introduce students to the closing routine by teaching simple steps. It can be as simple as having students rate how well they understood the lesson on a scale of 1-5. If teachers notice more than a few ratings of 1-3, it may be a signal to revisit some of the information taught on the following day. The teacher can also do an open-ended question (e.g., what was your favorite part of today?), or have students produce an open-ended question for the next morning’s Do Now activity. Just like opening the day with a teacher greeting, it is beneficial to close the day with the same process. The goal is to make sure each student feels seen, heard, and valued before leaving each day. Using a student's name in the goodbye and collecting the Exit Ticket can be a simple routine that will set up the classroom for success the next day.
Steps in the closing routine:
1. Clean up your materials
2. Pack up your backpack
3. Take out a pen and paper
4. Look at the whiteboard
5. Complete your Exit Ticket
6. When you finish, read quietly, and wait for dismissal

**Model/Demonstrate with Examples**
Model an example for students going through each step of the process. [Video Example](#)

**Practice in All Relevant Settings**
Practice the closing routine during the day several times, especially in the first couple weeks of school.

**Monitor & Provide Positive Feedback and Reinforcement**
Monitor students’ progress and offer group specific praise after the closing routine is complete. For example, “Thank you class for getting started on your Exit Ticket quickly and quietly. I look forward to reading your answers.”

**Based on Data, Adjust Instruction & Reteach**
Teachers should monitor how well the class is learning the closing routine and increase practice whenever necessary.

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<th>Evidence of Student Success</th>
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<td>- 80% or more of students will complete the steps of the closing routine without prompts or reminders.</td>
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- This is a universal lesson plan and an effective practice used for struggling students in the Multi-Tiered System of Supports (MTSS) process.
- Some students may need additional support or scaffolding. Consider adapting for the individual needs of the student.
- This concept can be utilized in an online class with a virtual Exit Ticket posted on the screen; students may respond to the teacher individually, in the chat box, or using a Google form.

**Engaging Families**
- Share the Exit Ticket idea with families to help students close an activity at home.