Big Idea/ Topic
Closing Routine with Exit Slip Activity

Georgia Standards of Excellence Alignment

Health Standard 5: Students will demonstrate the ability to use decision-making skills to enhance health.

Teacher Keys Effectiveness System (TKES) Alignment

Standard 5 - Assessment Strategies: The teacher systematically chooses a variety of diagnostic, formative, and summative assessment strategies and instruments that are valid and appropriate for the content and student population.

Standard 7 – Positive Learning Environment: The teacher provides a well-managed, safe, and orderly environment that is conducive to learning and encourages respect for all.

Standard 10 - Communication: The teacher communicates effectively with students, parents or guardians, district and school personnel, and other stakeholders in ways that enhance student learning.

Instructional Design

Define Simply
An Exit Slip or Ticket is a closing assignment that helps the teacher assess what students learned for the day. This strategy checks for understanding, manages student behavior, and builds the classroom community.

Introduce students to the closing routine by teaching simple steps. An Exit Ticket is a closing assignment that helps the teacher assess what students learned for the day. One option is an open-ended question (e.g., “What was your favorite part of today?” or “What was something new that you learned today?”). This can be done verbally or in writing depending on the needs of the students. Just like opening the day with a teacher greeting, it is beneficial to close the day with the same process. The goal is to make sure each student feels seen, heard, and valued before leaving each day. Using a student’s name in the goodbye and collecting the Exit Ticket can be a simple routine that will set up the classroom for success the next day.
Steps to the closing routine:
1. Clean up your materials
2. Pack up your backpack
3. Take out a pencil and paper
4. Look at the whiteboard
5. Complete your Exit Ticket
6. When you finish, read quietly, and wait for dismissal

Model/Demonstrate with Examples
Model an example for students going through each step of the process. Particularly for kindergarten (but possibly Grades 1 and 2 depending on the class) the teacher will chunk the above steps and provide prompts. As an example, students prepare to end the day by collecting their materials to carry home and prepare for dismissal. Once this is complete, ask them to take out a pencil and paper and provide a verbal prompt for the Exit Ticket. Visual prompts and visual mini schedules could be helpful for this activity as well. Video Example

Practice in All Relevant Settings
Practice the closing routine during the day several times, especially in the first couple weeks of school.

Monitor & Provide Positive Feedback and Reinforcement
Monitor students’ progress and offer group specific praise after the closing routine is complete. For example, “Thank you class for getting started on your Exit Ticket quickly and quietly. I look forward to reading your answers.”

Based on Data, Adjust Instruction & Reteach
Teachers should monitor how well the class is learning the closing routine and increase practice whenever necessary.

Evidence of Student Success
- 80% or more of students will complete the steps of the closing routine without prompts or reminders

Student Learning Supports
- This is a universal lesson plan and an effective practice used for struggling students in the Multi-Tiered System of Supports (MTSS) process.
- Some students may need additional support or scaffolding. Consider adapting for the individual needs of the student.
- This concept can be utilized in an online class with a virtual Exit Ticket posted on the screen; students may respond to the teacher individually, in the chat box, or using a Google form.

Engaging Families
Share the Exit Ticket idea with families to help students close an activity at home.

Georgia Department of Education
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